



Taiwan Yes Festival

5885 Point West Dr. Houston, TX 77036
 10:30AM-4:00PM (Sat), May 14, 2022

VENDOR INFORMATION / AGREEMENT

Please fill out the form, read the policies and vendor rules carefully, and sign the agreement on the bottom of next page.

Company Name: _____ Contact Name: _____

Street Address: _____

Business Phone: _____ Cell: _____ Fax: _____

E-mail: _____

Product Description: _____

Booth Rental Fee:

	Fee	Quantity	Subtotal
Food Booth (10' x 10')	\$250 each booth, plus 20% sales	_____ booth(s)	\$ _____
Commercial Booth (10' x 10')	\$150 each booth, plus 20% sales	_____ booth(s)	\$ _____
Community Service Booth (10' x 10') With Non-sales Item	\$500 each booth	_____ booth(s)	\$ _____
Upfront Deposit per Application	\$100 non-refundable if no show	1	\$100

Policies

1. Booth rental fee includes the expenses of tent setting/removal, cleaning, two folding tables and two chairs. Additionally, for food booths, it also includes one-day temporary food permit, liability insurance, and fire marshal permit; for commercial booths, liability insurance is also included. Any other equipment is not included, such as generator or propane gas, all vendors must prepare by themselves.
2. If an applicant is a registered Texas retailer, please provide a copy of the state tax certificate with the application.
3. All food vendors must prepare sufficient food to cover the event hours, from 10:30 a.m. to 4:00 p.m.
4. No cash transactions are allowed at the event under all circumstances; coupon tickets will be redeemed by the end of the event.
5. To secure your booth, a non-refundable upfront deposit must be turned in by **4/17/2022**.

Vendor Rules & Regulations

1. Booth setup starts at 7 a.m. on event day and must be ready by 10 a.m. All vendors' vehicles must leave the event site by 9:30 a.m. If vendors wish to bring equipment before event day, it will be vendors' responsibility for any loss.
2. No trash left behind. There will be onsite cleaning crew to remove trash. However, your help to keep the event site clean is greatly appreciated. To all food vendors, please do not dump grease, waste water or hot coals on nearby grass or parking areas. There will be a designated container for waste water and grease. Please note, it is a State and Federal violation to dump any wastewater or grease into a municipal storm drain.
3. All food vendors are required to follow all guidelines enforced by the Health and Human Service Department of the City of Houston. The 2021 guideline will be provided.
4. All event-owned equipment must be left as found when you leave. If anything is missing, it will be billed later.
5. For public safety, Police and Fire Departments require that all sidewalks behind booths are not blocked.



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Liability Waiver and Release

I, _____ hereby assume all responsibility for, and risks and hazards of, participation in the rental activity planned by my group. In considerations of Taiwan Yes Festival 2022 providing permission to use the space requested, I, and all members of my rental group, do hereby release Taiwan Yes Festival and the City and County of Houston, including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned in the Taiwan Yes Festival.

By reading this Vendor Information/Contract and signing below, you agree to abide by all the policies and rules set forth by the event organizers in the Taiwan Yes Festival and made a part here of by reference.

Signed: _____ Date: _____

Approved by _____ Date: _____

****Please briefly describe what equipment, such as generator, propane gas or any kind of special machine, you will be using at your booth. It will help the event planner to arrange your booth position properly. Thank you for your cooperation and understanding.**

If there is any question regarding this event and rental agreement, please contact the following staff:

- Minly Sung (general question) minlydjd@gmail.com
- Elaine Tao (commercial booth) taoelaine@gmail.com
- Jessica Chang (food booth) jessicachang8@hotmail.com

Please make checks payable to Taiwanese Association of America – Houston Chapter (TAAHC)

For Event Office Only

Check Received: _____ Check #: _____ Receiver Signature: _____

Booth # Assigned: _____ Date: _____