



Taiwan Yes Festival 2023

Houston Christian University Parking Lot 5
 7502 Fondren Rd, Houston TX 77074
 3:00 PM - 8:00 PM (Sat), September 23, 2023

VENDOR INFORMATION / AGREEMENT

Please fill out the form, read the policies and vendor rules carefully, and sign the agreement on the bottom of next page.

Company Name: _____ Contact Name: _____

Street Address: _____

Business Phone: _____ Cell: _____ Fax: _____

E-mail: _____

Product Description: _____

Booth (10'X10') Rental Fee:

	Fee	Quantity	Subtotal
Food w/o Electric Power	\$350 for each booth, plus 20% of the total sales	X _____ booth(s)	\$ _____
Food w/ Electric Power	\$450 for each booth, plus 20% of the total sales	X _____ booth(s)	\$ _____
Commercial w/o Electric Power	\$300 flat fee for each booth	X _____ booth(s)	\$ _____
Commercial w/ Electric Power	\$400 flat fee for each booth	X _____ booth(s)	\$ _____
Community Service (non-sales items) w/o Electric Power	\$500 for each booth	X _____ booth(s)	\$ _____
Community Service (non-sales items) w/ Electric Power	\$600 for each booth	X _____ booth(s)	\$ _____
Additional 10X10 Booth Area	\$200 for each vendor	X _____ booth(s)	\$ _____
• Taiwanese Community Non-Profit Organization Discount	\$100		-\$ _____
• Temporary Food Permit Waiver	\$100		-\$ _____
	Total		\$ _____

Upfront Deposit per Application \$100 non-refundable \$100

Policies

1. The basic booth rental fee includes the expenses of a tent (10X10) setting/removal, two folding tables rental, and two chairs rental. Food booths include a one-day city-issued temporary food permit, general liability insurance, and a fire marshal permit; general liability insurance is also included for commercial booths. Any other equipment is not included, such as cookware, water tanks, propane gas...etc. All vendors must prepare by themselves.
2. If an applicant is a registered Texas retailer, please provide a copy of the state tax certificate with the application.
3. All food vendors must prepare sufficient food (at least for \$3,000 in sales) to cover the event hours (3:00 PM - 8:00 PM). Taiwan Yest Festival reserves the right to refuse future participation if any unreasonable early withdrawal occurs.
4. No cash transactions are allowed at the event under all circumstances; coupon tickets will be redeemed after the event (until the following week).
5. A non-refundable upfront deposit must be turned in by 8/15/2023 to secure your booth.



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Vendor Rules & Regulations

1. Booths must be set up early on the event day. Booth setup may begin at 11:00 AM and must be completed by 2:30 PM. All vendor vehicles must vacate the event site area by 2:30 PM.
2. It is prohibited to leave any trash behind. While an onsite cleaning crew will be present to remove the trash, vendors are expected to assist in keeping the event site clean. Food vendors must also use the designated container for grease and wastewater. Dumping wastewater or grease into a municipal storm drain violates state and federal laws.
3. All food vendors must adhere to the guidelines set by the Health and Human Services Department of the City of Houston. These guidelines will be provided, and at least one booth representative is required to attend the pre-event training offered by the Taiwan Yes Festival.
4. All event-owned equipment must be returned in its original condition upon departure. An additional charge will apply for missing or damaged tables or chairs (\$50 for each table; \$20 for each chair).
5. For public safety, Police and Fire Departments require that all sidewalks behind booths remain unobstructed.
6. Food vendors are strongly advised to provide proof of liability insurance, if applicable.

Liability Waiver and Release

I, _____, hereby assume all responsibility for, and risks and hazards of, participation in the rental activity planned by my group. In consideration of Taiwan Yes Festival 2023 providing permission to use the space requested, I, and all members of my rental group, do hereby release Taiwan Yes Festival and the City and County of Houston, including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights, and causes of action of whatever kind and nature, arising from and because of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, property damage, and the consequences thereof resulting from participation in the rental activity planned in the Taiwan Yes Festival.

By reading this Vendor Information/Contract and signing below, you agree to abide by all the policies and rules set forth by the event organizers in the Taiwan Yes Festival and made a part by reference.

Signed: _____ Date: _____

Approved by _____ Date: _____

****Please briefly describe what equipment you will use at your booth, such as propane gas or special machines. It will help the event planner to arrange your booth position properly. Thank you for your cooperation and understanding.**

Please attach the signed application to Kevin Chou at yoyo1220@gmail.com. Or turn in the printed application to TCC (5885 Point West Dr. Houston TX 77036).

Please make checks payable to the Taiwanese Association of America – Houston Chapter (TAAHC)

For Event Office Only

Check Received: _____ Check #: _____ Receiver Signature: _____

Booth # Assigned: _____ Date: _____